

# 2015 SUMMER REGISTRATION FORM

2015 Summer Term: June 1 to August 30 | Scheduling and Registration begins April 18, 2015

## Summer Sample

**Gross**

*We have a new process for summer registration!*

TEACHER

Summer scheduling and registration will be available starting **Saturday, April 18, at 8:00 a.m.**

### Step 1: Select your lesson dates and times online

Go to **wsste.com**, under **For Parents** select **Summer Schedules** (this link will be available starting **Saturday, April 18, at 8 am**). Follow the instructions on the page and click on your teacher's name to access his or her summer schedule.

Use the password **twinkle** if it is your first time logging in. You may also use the same log in credentials that you use to sign up for piano coachings and rehearsals.

#### When scheduling lessons, remember:

*Students must sign up for a minimum of 9 summer lessons.*

*A student may take two lessons in one week or longer lessons to make sure that he or she has the equivalent of at least 9 lessons in the summer term.*

### Step 2: Pay your summer tuition

Once you have your lessons selected, use this form to calculate your summer tuition and make your payment. (See reverse for payment options.) Summer registration will be verified by Emily Wolfram, the Director of Admissions and Finance.

**Once you have selected your summer lessons, you have 4 business days to send your tuition payment before your lessons are released to other students.**

Lesson Rates:	30 minute	45 minute	60 minute
12 weeks	\$546.00	\$819.00	\$1092.00
11 weeks	\$500.50	\$750.75	\$1001.00
10 weeks	\$455.00	\$682.50	\$910.00
9 weeks	\$409.50	\$614.25	\$819.00
Rate per lesson	\$45.50	\$68.25	\$91.00

#### Calculate your summer tuition

	# of lessons		
30 minute lesson: \$45.50 X	<input type="text"/>	=	\$ <input type="text"/>
45 minute lesson: \$68.25 X	<input type="text"/>	=	\$ <input type="text"/>
60 minute lesson: \$91.00 X	<input type="text"/>	=	\$ <input type="text"/>
SUBTOTAL			\$ <input type="text"/>
Spring Credits (see reverse)			<input type="text" value="48.00"/>
Spring Term Balance Due			<input type="text" value="0.00"/>

Check, ACH or Cash payments	\$ <input type="text"/>
<b>TOTAL DUE</b>	<b>\$ <input type="text"/></b>

Credit Card payments (add 3% service charge)		
TOTAL DUE		CREDIT CARD TOTAL
\$ <input type="text"/>	x 1.03 =	\$ <input type="text"/>

Date Printed  
April 8, 2015



WESTERN SPRINGS SCHOOL OF TALENT EDUCATION • NAPERVILLE SUZUKI SCHOOL  
1106 Chestnut Street, Western Springs, IL 60558  
708-246-9309 | info@wsste.com | www.wsste.com

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## Payment Methods Accepted

- Mail** Make your check for the tuition and annual registration fee payable to WSSTE. Mail checks to WSSTE, 1106 Chestnut Street, Western Springs, IL 60558.
- Online** Go to [wsste.com](http://wsste.com). Under "For Parents" select "Pay Tuition". If paying with a credit card please pay the amount that includes the 3% service charge, which is indicated on this statement. ACH (eCheck) payments do not require an additional service charge.
- In person** You can make a payment in person at the Western Springs location using cash, check, or credit card. Please note that a 3% service fee applies to all credit card transactions.
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Summer Sample,  
1000 1st Street  
City IL 60000

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## Summer Lesson Policies

Students with a Spring Term balance due may not register for Summer Term until Spring tuition is paid in full. You may pay off your Spring Term balance together with Summer tuition.

Students must register for a **minimum of 9 lessons** in order to hold a place in their teacher's fall schedule. However, you may schedule more than one lesson in any week of the summer or take longer lessons to reach the equivalent of 9 lessons.

Students studying at the **Book 3 level** or above should be registered for at least **45 minute lessons**.

Because parents prefer to register for summer term during the spring session, it is not possible to accurately calculate credits for spring term. Any remaining Spring term credits will be refunded at the end of summer term along with summer credits, if applicable.

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## Spring Term Attendance

### Lesson Date

Monday, March 2, 2015	Lesson was taught or student was absent
Monday, March 9, 2015	Lesson was taught or student was absent
Monday, March 16, 2015	Lesson was taught or student was absent
Monday, March 23, 2015	Teacher was absent
Monday, April 6, 2015	Lesson was taught or student was absent
Monday, April 13, 2015	Lesson was taught or student was absent
Monday, April 20, 2015	Lesson was taught or student was absent
Monday, April 27, 2015	Lesson was taught or student was absent
Monday, May 4, 2015	Lesson was taught or student was absent
Monday, May 11, 2015	Lesson was taught or student was absent
Monday, May 18, 2015	Lesson was taught or student was absent
Monday, May 25, 2015	Lesson was taught or student was absent

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